

***** LANDSCAPE APPROVAL AND INSPECTION *****

- A LANDSCAPE PLAN (which depicts the plant types and locations) Must Be Submitted To The Planning Department For Review And Approval On or Before 90 Days
- THE Required LANDSCAPE PLANT MATERIAL Must Be Installed And Inspected Prior To Receiving A Certificate of Occupancy.

To request an inspection contact Landscape/Watershed Planner at 336-373-2918

- The Required TREE PROTECTION FENCING Must Be Installed and Inspected Prior to Land Disturbance.

To request a pre-construction meeting contact the Urban Forester at 336-373-2150

- THE Required REFORESTATION AREA Must Be Installed And Inspected Prior To Receiving A Certificate of Occupancy.

***** ZONING APPROVAL AND INSPECTION *****

- The Required Parking Spaces And Drive Aisles Must Be PAVED And STRIPED Prior To Receiving a Certificate of Occupancy.

- Tank Permit required* (Contact Zoning Office at 336-373-2630)

- Sign Permit required* (Contact Zoning Office at 336-373-2630).

***** WATERSHED APPROVAL AND INSPECTION *****

- A FINAL PLAT Must Be Recorded In The Guilford County Register Of Deeds Prior To Receiving A Certificate of Occupancy.

- Construction of the WATER QUALITY DEVICE (POND) Must Be Complete and the "Engineer's Certification of Completion" Sent To The Planning Department Prior To Receiving A Certificate of Occupancy.

***** FLOODPLAIN APPROVAL *****

- Elevation Certification Required
- Floodplain Development Permit Required

***** SOIL EROSION CONTROL *****

(Contact Erosion Control Officer at 336-373-2158)

- Watershed Pond Construction/Surety Or Improvement Guarantee Must Be Submitted.

***** ENGINEERING CONSTRUCTION APPROVAL *****

(Contact Engineering Division at 336-373-2302)

- Utility Construction Plan Approval Required*
- Pavement Cut Permit May Be Required*
- Roadway Construction Plans Required*
- Storm Sewer System.
 - Permit Required To Tie Into Storm Sewer System
 - Driveway Culvert Inspection Required.

(Contact Resources at 336-373-2055)

Water System*

- State Water Permit Required.
- Outside City-Utility Agreement And Annexation Petition Required.

Sanitary Sewer System*

- State Sanitary Sewer System Permit Required.
- Outside City-Utility Agreement And Annexation Petition Required.

*Fee required before construction plans are released.

***** TO BE FILLED OUT BY DESIGNER *****

***** PROJECT SUMMARY *****

Minimum Number Of Required Parking Spaces: _____

Total Number Of Provided Parking Spaces: _____

Plat book and/or Deed book Reference: _____

Street Classification(s): _____

Developer's Name: _____

Address: _____

Daytime Phone Number: _____

Existing Land Use: _____ SIC #: _____

Stormwater Management/Watershed

Stormwater Control/Improvements(s) _____

Maximum Amount of BUA Allowed Per Stormwater Control _____

Design: _____

Distance to Nearest Floodway: _____

On-site soil types(s): _____

Hydrology groups(s): _____

Amount of site to be disturbed: _____

***** FINANCIAL RESPONSIBILITY ACKNOWLEDGEMENT *****

_____ is to provide a one year warranty to guarantee the public improvement from failure due to faulty workmanship or materials. Once the project is complete, this individual or corporation will be required to sign a notarized agreement, upon completion and return of this agreement, they will receive a final acceptance letter and the year warranty will begin. The City of Greensboro will not release bonds or accept public infrastructure for maintenance without a final inspection.

Financial Responsibility Individual or Corporation _____ Signature _____

ADDRESS: _____

TELEPHONE: _____

This Area Reserved for Water Resources Construction Approval Stamp.

COVER SHEET APPLICATION FORM (Revised July 18, 2007)	
Greensboro City Planning Department	
Mailing Address P.O. Box 3136, Greensboro, NC 27402-3136	
Office Address: 300 West Washington Street, Greensboro, NC 27402	
If you have any questions about the process call Jimmy Person with the Planning Department at 336-412-5739	
PLAN TYPE:	REVIEW FEE:
Site Plans	\$400 plus \$20 per 1,000 sq. ft. gross floor area
Multifamily Developments	\$400 plus \$25 per dwelling unit
Single Family Subdivisions	\$260 plus \$40 per lot
Minor Revisions	\$260 plus the per lot, square footage, or dwelling unit listed below applied to any increase.
Submit 14 copies of plans to the Planning Department for review.	
Plan review takes 7-10 working days; the Planning Department staff will contact you when your plan is ready.	
PROJECT SUMMARY:	
Owner/Applicant: _____	
Report Comments to: _____	
Telephone Number: _____	Fax Number: _____
E-Mail: _____	
Report Comments to: _____	
Telephone Number: _____	Fax Number: _____
E-Mail: _____	
Tax Map/Block/Parcel #(s) _____	
Total Tract Acreage: _____	
Zoning District: _____	
Watershed Designation: _____	
Proposed Use: _____	
Number of Lots: _____	
Multifamily Developments: # of Units _____	
Type: _____	Apartments _____ Townhomes _____ Condominiums _____
Non-Residential Developers: Existing GFA _____ Proposed GFA _____	
Amount of Existing BUA: _____	
Amount of proposed BUA: _____	
PROJECT SUBMISSION GUIDELINES	
Plans submitted to the Planning Department that do not include the items on the Design Review Application Form will not be reviewed, and will be returned to the contact person.	
This portion of the cover sheet must be filled out and signed by the person designating the site to show that he/she has read and provided the required information to submit a plan to the Planning Department.	
I have read, understood and completed the attached plan to the best of my knowledge and ability.	
Name: _____	Phone: _____ Date: _____

Date Map Revised:

Revisions	By

***** TRANSPORTATION APPROVAL *****

(Contact GDOT at 336-373-GDOT)

Driveway Permit:

- City of Greensboro Driveway Permit Required
- N.C. Department Of Transportation Driveway Permit Required.

Driveway Permit Issued? YES N/A _____

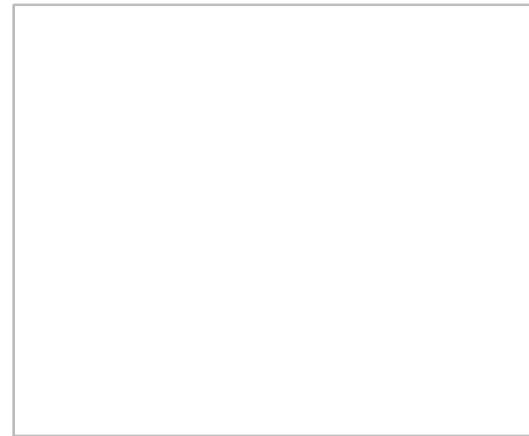
NO DQ NOT ISSUE BUILDING PERMIT

***** SUBDIVISION APPROVAL *****

- A FINAL PLAT Must Be Recorded In The Guilford County Register Of Deeds Prior To Issuance Of A Building Permit.

Final Plat Recorded? YES N/A _____

NO DQ NOT ISSUE PERMIT.



VICINITY MAP

The items checked below have not been included on this plan being submitted for Technical Review Committee review and approval. It is understood that additional reviews in the development process (including construction and utility plan review, as indicated below) could affect the amount of development possible on this site and the costs associated with this development:

- Sidewalk, Road Widening and Turn Lanes**
Required sidewalk along existing streets, required road widening, and/or required turn lanes have not been depicted and their design has not been reviewed. I understand that the review and approval of said improvements will occur during the construction and utility plan process.
- Water and Sanitary Sewer**
Full design information for the proposed water and sanitary sewer system has not been depicted and its design has not been reviewed. I understand that the review and approval of said improvements will occur during the construction and utility plan review process.
- BMP**
Full design information for the proposed water quality/quantity device (BMP) has not been depicted and its design has not been reviewed. I understand that the review and approval of said improvements will occur during the construction and utility plan review process.
- STORM SEWER**
Full design information for the storm sewer system and/or grading has not been depicted and its design has not been reviewed. I understand that the review and approval of said improvements will occur during the construction and utility plan review process.

Individual Responsible for Preparation of the Plan _____ Signature / Seal

Watershed Plan Approved By The Technical Review

Committee (TRC) on _____

and/or Site Plan, Subdivision, Group Development,

Approved by _____ on _____

_____. (_____)
TRACKING NUMBER

NOTE: TRC approval represents the maximum possible development of the site. Additional reviews in the development process (including Construction Plan review) could reduce the amount of development possible on this site.

NOTE: Conformance With This Approved Plan Is Your Responsibility; And Any Change In Land Use, Lot Lines, Building Location, Parking, Drives, Utility Lines, Landscaping, etc. Must Be Resubmitted To The Planning Department To Eliminate Delay In The Review Process.

(CLERK OF THE TRC)

(DATE)

Project Name: _____

Type of Plan: _____
Site Plan _____ Group/Development Plan _____ Preliminary _____
Subdivision _____ Clearing/Grubbing _____

Site Location Address: _____

City of Greensboro,
North Carolina
Township/County _____

Telephone Number: _____

Fax: _____

Address: _____

Map Preparer's Name: _____